

**COMMUNITY INITIATIVE GRANT (CIG)
Application**

IDENTIFICATION OF APPLICANT:

Name of First Nation/Organization: _____

Address: _____

Telephone: _____

Fax: _____

Contact Person (Please Print): _____

Authorized Person and Title (Please Print): _____

Title of contact: _____

Contact number: _____

Signature of **AUTHORIZED** person: _____

Date: _____

Email of Contact: _____

Amount applying for (Max. \$10,000): _____

Has this organization or any of its affiliate's accessed grants through NADF within the past three years? If yes, please specify.

YES **NO**

Overview

Project/Initiative Title:

Description and objective(s) – In one or two paragraphs, please provide detailed information about what the grant funds will be used for and what the end result(s) and/or goal(s) is. Include information that pertains to how Aboriginal people or First Nation communities will be positively impacted economically either immediately or in the future, for example, 3 Aboriginal people will be hired, or “the funds will positively impact the economy of this First Nation by...”, etc. Ensure you provide detail as to how the project/initiative meets one or more of the eligible activities and meets the application criteria - refer to call letter - or it may not be approved:

What information will be submitted to support that the project/initiative has been completed? For example, pictures of final product, supporting invoices, proof of certification, etc.

****Important**** If approved, this information will be utilized in determining whether or not the project/initiative has been successfully completed, and therefore whether or not the grant funding is finalized or a repayment to NADF is required.

What will be measured to ensure the objective(s) or goal(s) of this project/initiative have been achieved? For example, number of jobs created, forecasted economic impact on the local economy, number of widgets built, number of people trained, number of items purchased etc.

****Important**** If approved, this information will be utilized in determining whether or not the project/initiative has been successfully completed, and therefore whether or not the grant funding is finalized or a repayment to NADF is required.

PROJECT/INITIATIVE FINANCIAL BUDGET

Please complete the following or provide a copy your own detailed budget - *****IMPORTANT*** This financial budget will be the basis of any approvals going forward, therefore; it's accuracy is very important:**

NOTE: Include the amount of the grant you are applying for through NADF in the following budget and the source of the 10% cash contribution of the applicant.

PROJECTED REVENUES/FUNDING		
Name of Contributor	Source of Funds	Total contribution
NADF	Grant Application	\$
	Total Revenue	\$

(Total Revenue must match Total Expenses)

NOTE: *A quote from each supplier is required to be submitted with the application for the projected expenses, and we encourage the use of an Aboriginal supplier. *****

PROJECTED EXPENSE		
Name of Supplier	Description of Expense	Total Expense
		\$
	Total Expenses	\$

(Total Expenses must match Total Revenue)

Evidence of 10% Cash Contribution

Please provide evidence that you have the required 10% cash contribution of the overall cost of the project/initiative and, if applicable, other expenses not covered by grant funds, i.e. minimum 25% hold-back. This can be in the form of a bank statement or similar statement showing the funds are available (bank statements must be in the name of the applicant). For First Nations' we would also accept a BCR from Chief & Council as proof of support for the project/Initiative – the BCR must state the commitment to provide the required amount of money for the project/initiative.

Initial Documentation Submission Requirements Checklist

Ensure the following documents are submitted with your application or the grant may not be approved.

(√)

	A copy of the projected timeline from beginning to end and milestone dates of the project/initiative - If a separate document. NOTE: The project/initiative should be workable within a 6-month timeframe.
	Proof the applicant has the required 10% cash contribution. - Bank statements in the name of the applicant or BCR.
	Copies of quotes from the suppliers.
	A copy of the projected budget - if a separate document.
	If the applicant is not a First Nation, proof that the organization is Aboriginal owned (51% or more), for example, Articles of Incorporation along with the Share Register.