



External Job Posting

Community Planner

Thunder Bay

Nishnawbe Aski Development Fund (NADF) has an exciting opportunity for our **Thunder Bay office**. The Community Planner will work closely with the Senior Community Planner - CCP Program Lead to support the delivery of NADF's Comprehensive Community Planning program. The Community Planner will play a key role in the progress of community planning in NADF's service area, through teaching of community planning concepts, providing mentorship and technical supports to community CCP coordinators, and assisting in facilitation of local and regional planning processes.

DUTIES AND RESPONSIBILITIES:

1. Build capacity within First Nation communities by teaching CCP and community planning concepts and processes.
 - a) Work closely with the Senior Community Planner to develop curriculum geared to First Nations and including best practices on community-based planning processes, planning skills, and community development.
 - i. Development and delivery of tailored community workshops to inform and educate First Nation leadership, staff and community members about the CCP process.
2. Support First Nations communities as they develop Comprehensive Community Plans.
 - a) Work closely with the Senior Community Planner to identify First Nations communities who are ready and willing to proceed with community planning.
 - i. Research past community processes and documents in order to educate community members and inform current processes.

QUALIFICATIONS:

1. A post-secondary degree in planning or a related discipline with five (5) years of relevant comprehensive community planning/community research and engagement experience and/or a master's degree in Planning with proven comprehensive community experience. A designation would be considered an asset.
2. Ability to coordinate with First Nations communities on community planning processes and initiatives, and tailor support to the unique needs of the communities.
3. Theoretical and practical experience leading comprehensive community planning processes.
4. Excellent written and verbal communication skills including demonstrated ability to write reports and proposals; and presentations.
5. Knowledge of the people, culture, and history of Nishnawbe Aski Nation; in-depth knowledge of the economic climate and business development priorities of the First Nations in NAN.
6. Ability to speak Cree, Oji-Cree, or Ojibway would be considered an asset.

Salary range is \$50,986 - \$64,539 commensurate with qualifications and experience. **To review a complete job description**, please visit our website at www.nadf.org. Qualified applicants may forward their cover letter and resume with 3 work related references. **Closing date: Open Until Filled.**

NADF

Attn: Millie Carpenter, HR Manager, mcarpenter@nadf.org

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