



NISHNAWBE ASKI DEVELOPMENT FUND

External Job Posting

Micro Loans Consultant (Contract to February 28, 2015) Thunder Bay

Nishnawbe Aski Development Fund (NADF) has an exciting opportunity in our Thunder Bay office for a **Micro Loans Consultant**. The Micro Loans Consultant provides services to plan, recommend and implement micro loans services to Nishnawbe Aski Nation communities for Nishnawbe Aski Development Fund ("NADF").

DUTIES AND RESPONSIBILITIES

1. To build capacity with First Nation communities by teaching, informing and facilitating by informing First Nation communities and their members on micro loans models.
2. To research, collect past first nations', able to analyze, modify and educate community members on micro loans.
3. Able to plan, coordinate and facilitate (teach) conferences for community and/or tribal council, entrepreneurs, or other interested groups and their partners to identify and/or overcome barriers to development and implementation of Micro Loans in general and business and economic development specifically.

QUALIFICATIONS

1. A post-secondary degree in Business and/or Accounting, or designation or a minimum of 4 to 6 years small business experience.
2. Strong written and verbal communication skills including demonstrated ability to write reports and proposals.
3. Strong financial analysis and business assessment skills.
4. Strong oral communication and public relations skills.
5. Strong problem identification and problem solving skills.
6. Knowledge of and commitment to the services provided by NADF.
7. Knowledge of the people, culture, and history of Nishnawbe Aski Nation; in-depth knowledge of the economic climate and business development priorities of the First Nations in NAN.
8. Ability to speak Cree, Oji-Cree, or Ojibway would be considered an asset.

Salary range is \$49,121 - \$62,179 commensurate with qualifications and experience. To review a complete job description, please visit our website at www.nadf.org.

Qualified applicants may forward their cover letter and resume with 3 references by **November 7, 2014, by 4:30 p.m. (EDT)**:

Nishnawbe Aski Development Fund
Attn: Millie Carpenter, HR Manager
107-100 Anemki Drive
Fort William First Nation, ON P7J 1J4
Fax: (807) 622-8271
Email: mcarpenter@nadf.org

While all responses will be appreciated and handled in strictest confidence, only those applicants being considered for an interview will be contacted. Members of Nishnawbe Aski Nation are encouraged to apply.