



NISHNAWBE ASKI DEVELOPMENT FUND

External Job Posting

Senior Community Planner Thunder Bay

Nishnawbe Aski Development Fund (NADF) has an exciting opportunity in our Thunder Bay office for a **Senior Community Planner**. The Senior Community Planner is responsible for progress on community strategic planning, in the Nishnawbe Aski Development Fund (NADF) service area, through teaching of community planning concepts and facilitation of local and regional planning processes.

DUTIES AND RESPONSIBILITIES

1. To build capacity within First Nation communities by teaching community planning concepts and processes to identify and/or overcome barriers to development and implementation of Community Strategic Plans.
2. Facilitate and guide processes to develop formal community strategic plans; either comprehensive and/or for business and economic development specifically.
3. Enhance community partnerships to collaborate on regional event(s) and regional business and economic development opportunities. Works professionally as a member of the NADF team and maintains co-operative working relationships with all NADF staff, business partners, funders, agencies and clients.
4. Travel extensively to remote northern and highway access communities for this position will be on a regular monthly basis to ensure deliverables are carried out. (a minimum of 2 trips per month, entails 3-5 days per trip per visit).

QUALIFICATIONS

1. A post-secondary degree in Business, Commerce or Teaching plus 5 years of senior business experience of teaching and facilitation experience with a preferred designation
2. Proven skills in personnel supervision and service delivery management.
3. Excellent financial analysis and business assessment skills.
4. Strong oral communication and public relations skills.
5. Strong report and proposal writing skills.
6. Strong problem identification and problem solving skills.
7. Knowledge of and commitment to the services provided by NADF.
8. Knowledge of the people, culture, and history of Nishnawbe Aski Nation; in-depth knowledge of the economic climate and business development priorities of the First Nations in NAN.
9. Ability to speak Cree, Oji-Cree, or Ojibway would be considered an asset.

Salary range is \$49,121 - \$62,179 commensurate with qualifications and experience. To review a complete job description, please visit our website at www.nadf.org.

Qualified applicants may forward their cover letter and resume with 3 references by **November 7, 2014, by 4:30 p.m. (EDT)**:

Nishnawbe Aski Development Fund
Attn: Millie Carpenter, HR Manager
107-100 Anemki Drive
Fort William First Nation, ON P7J 1J4
Fax: (807) 622-8271
Email: mcarpenter@nadf.org

While all responses will be appreciated and handled in strictest confidence, only those applicants being considered for an interview will be contacted. Members of Nishnawbe Aski Nation are encouraged to apply.