



NISHNAWBE ASKI DEVELOPMENT FUND

Micro Loans Project Coordinator

NADF is a non-profit, independent, Aboriginal-owned and operated financial institution that provides business, financial and economic development services to Aboriginal people living in northern Ontario.

The Micro Loans Project Coordinator will assist interested groups of Aboriginal women in remote northern Ontario First Nations to successfully establish micro-lending circles. As the Micro Loans Project Coordinator, you will be responsible to research and evaluate existing micro-lending projects in order to recommend a model that best meets the needs of the remote First Nations' women. You will also be responsible to develop a toolkit to guide the women's groups in establishing micro-lending circles and to provide on-going support either directly or through partnership with other organizations.

Qualifications:

- College diploma or equivalent experience in a related field.
- Experience working within Aboriginal communities or with Aboriginal clients.
- Experience with project coordination/planning/implementation processes.
- Strong written and verbal communication skills including demonstrated ability to write reports and proposals.
- Computer literacy including e-mail, word-processing, basic accounting and spreadsheet software.
- Knowledge of loans process, micro lending and business development considered an asset.
- Knowledge of, and commitment to, the services provided by NADF.
- Flexibility to travel to northern communities in Ontario is required.
- Ability to speak Ojibwe, Oji-Cree, or Cree is an asset.
- Knowledge of the people, culture and history of Nishnawbe Aski Nation as well as economic/resource development priorities of its First Nations is also an asset.

LOCATION: Thunder Bay, ON

TERM: As soon as possible - December 31, 2014, with possibility of extension.

SALARY: To commensurate with experience

CLOSING DATE: Thursday, January 31, 2013 at 4 PM (EST)

APPLICATIONS: Please send a resume, including three (3) references to:

Nishnawbe Aski Development Fund
200 Anemki Place
Fort William First Nation, ON P7J 1L6
Attn: Dawn Willoughby
Fax: (807) 622-8271 or e-mail: dwilloughby@nadf.org

No phone calls please

Only those applicants selected for an interview will be contacted